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✉ INFO@ACTUARY.EU
WWW.ACTUARY.EU**Meeting of the AAE Board and Committee Chairs**
Brussels | 19 November 2024 | 09:00-16:00 CETVenue: Silversquare North, Boulevard Roi Albert II 4, 1000 Brussels
Meeting room: The Chamber

1.	09:00 10'	Opening of the meeting and approval of agenda	
2.	09:10 5'	Minutes of the Board meeting of 9 and 23 October 2024 <i>For decision</i> Presenter/owner: Inga Issue: The minutes must be finalised Preparation: <i>Send change proposals latest one day prior to the Board meeting to Inga. We will discuss solely proposals made in advance.</i> Proposal if any: approve the minutes	ATTM 2.1 2.2
3.	09:15 20	Update from AAE Senior Officers <i>For discussion</i> Presenter/ owner: Inga/ Matthias/ Lutz Issue: <ul style="list-style-type: none">• Meetings with EU stakeholders - till/ after November 19; follow up points identified;• MRA - to share a status update regarding the signing of the MRA;• Cooperation agreement – actuview 2025;• AAE Operations;• Extraordinary GA – December 10, 2024;• Letter of sympathy – Spain;• IFoA introduces Chartered Actuary (actuaries.org.uk/chartered) Preparation: To be prepared for exchange of views/ suggestions Objective: To discuss next steps (if any)	

4.	09:35 40'	<p>AAE Strategy plan/ Priorities and tasks identified in 2024 <i>For discussion</i></p> <p>Presenter/owner: Inga/ all Issue: Current status of priorities/ tasks identified in 2024 Preparation: Become familiar with proposal and to be prepared for exchange of views/ suggestions</p> <p>Objective: To discuss next steps (if any)</p>	ATTM 4.0
	10:15 15'	<p>BREAK <i>Introduction to breakout sessions after the coffee break</i></p>	
5.1	10:30 90'	<p>Breakout session Board:</p> <ol style="list-style-type: none"> 1. For decision – approval Budget 2025 2. For decision – approval TOM ToR 3. For discussion – principles to be used for income/ expense allocation to SOs/ Other 4. For discussion – any new/ revised priorities for 2025 <p>Preparation: Become familiar with proposal and to be prepared for exchange of views/ suggestions</p>	ATTM 5.1.1 5.1.2 5.1.3
5.2	10:30 90'	<p>Breakout session CommChairs: Meeting room Grace Field – ground floor</p> <ol style="list-style-type: none"> 1. Identify minimum requirements for CommChair role; review AAE-Links-Board-and-CommitteeChairs_FINAL.pdf and discuss potential amendments; 2. Review existing Committee substructures and identify/ disclose cross-Committee work, identify potential cross-work-with-IAA (Sustainability, AI) 3. Disclose a list of EU stakeholders important for AAE (from perspective of Comm) <p>Preparation: Become familiar with material and to be prepared for exchange of views/ suggestions</p>	ATTM 5.2.1 5.2.2 5.2.3
6.	12:00 30'	<p>Summary from breakout sessions and Feedback <i>For discussion</i></p> <p>Presenter/owner Board/CommChairs</p> <p>Objective: To discuss next steps (if any)</p>	
	12:30 90'	<p>LUNCH at The Chairman</p>	

7.1	14:00 20'	AAE Events: ECA 2026 <i>For discussion</i> Presenter/owner: Inga/ Rafael Issue: To agree on the next host and to be considered for planning of the Event. Preparation: Become familiar with proposal and to be prepared for exchange of views/ suggestions	ATTM 7.1a 7.1b
7.2	14:20 5'	AAE Events: other <i>For discussion</i> Presenter/owner: Inga Issue: <ul style="list-style-type: none"> • Presidents' Meeting (April 2025) scheduled and preparing will be started soon • EAD 2025 and other events (e.g., Convention A) - postponed 	
8.	14:25 20'	Update on important business topics - operations 1. Consultations: (Stephanos) <ol style="list-style-type: none"> a. to assign reviewers to outstanding consultations, if any b. update on current consultations 2. Update from the Communications Panel <ol style="list-style-type: none"> a. To discuss the workplan for 2025 b. To approve the revised ToR 	ATTM 8.1a 8.2a 8.2b
9.	14:45 15'	Report of the Secretariat <i>For information</i> Presenter/owner: Monique/Stephanos Issue: To receive an update	ATTM 9.0

10.	15:00 50'	<p>Any urgent/ additional priority/ task identified for 2025 <i>For discussion</i></p> <p>Presenter/owner: Inga/ all</p> <p>Issue: Any new/ urgent priority for 2025:</p> <ol style="list-style-type: none"> 1. ProfCom (Fit & Proper WG) initiative on Standards (deliverable to be submitted to external parties/ EIOPA) 2. Insurance affordability statistics (Lutz) 3. Sustainability/ Ethics (Stephanos/ Lutz) 4. AAE (internal) Risk management update 5. Finance: Coverage ratio 6. Finance: Other source of income <p>Preparation: To be prepared for exchange of views/ suggestions</p> <p>Objective: To discuss next steps (if any)</p>	<p>ATTM</p> <p>10.1a</p> <p>10.1b</p> <p>10.1c</p> <p>10.4</p>
11.	15.50 10'	Any other business	

	<p>Future meetings / conference calls: 13:00 – 15:30 CE(S)T on the second Wednesday of every month unless shown otherwise</p>
	<p>Schedule Board meetings 2024-2025:</p> <ul style="list-style-type: none"> • 11 December 2024, virtual • 15 January 2025, virtual • 12 February 2025, virtual • 12 March 2025, virtual • 9 April 2025, Edinburgh, 09:00-13:00 BST in conjunction with Spring Meetings • 11 April 2025, Edinburgh, 13:30-16:30 BST – Presidents' Meeting • 14 May 2025, virtual – under discussion • 11 June 2025, virtual or in-person – under discussion • 2 July 2025, virtual • 3 September 2025, virtual – under discussion • 24 September 2025, Paris, time tbc – in conjunction Annual Meeting