

**AAE**ACTUARIAL
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Meeting of the AAE Board and Committee Chairs**Brussels, 31 October 2025 | 09:00 – 16:00 CEST****Venue: Silversquare North, Bvd Roi Albert II 4, Brussels**

		PART I : 09:00 -> 13:00 : (REGULAR) BOARD MEETING	
1.	09:00 5'	Opening of the meeting, introduction new Board members (intro slide) and approval of agenda - decision	
2.	09:05 5'	Minutes of the Board meeting of 24 September 2025 Presenter/owner: Matthias Issue: The minutes must be finalised Preparation: <i>Send change proposals latest one day prior to the Board meeting to Matthias. We will discuss solely proposals made in advance.</i> Proposal if any: Approval - decision	ATTM 2.1
3.	09:10 50'	Update from AAE Senior Officers For information/ decision Presenter/ owner: Matthias/ Malcolm/ Inga Issue: <ol style="list-style-type: none">1. Potential Extraordinary GA / bi-lateral meetings (UK, NL, Romania) – 30 mins – decision2. Cooperation agreement actuview – 5 mins3. MoU with YAI – 5 mins4. Meetings/ communication with EU stakeholders – 5 mins<ol style="list-style-type: none">a. <u>01_Meetings with stakeholders;</u> 30 October: Insurance Europe, Brussels 30 October: DG FISMA Tilman Lueder, Brussels 30 October: DG FISMA Didier Millerot, Brussels 4 November: Pensions Europe, virtual 21 January 2026: EIOPA, virtual Preparation: To be prepared for exchange of views/ suggestions Objective: To discuss next steps (if any)	ATTM
4.	10:00 5'	Update of the Board liaisons to MAs For decision Presenter/ owner: Matthias Issue: To decide on the new Board liaisons to MAs - decision	ATTM

5.	10:05 20'	AAE Committees For discussion/decision Presenter/owner: ComChairs/ all Issue: <ol style="list-style-type: none"> 1. Share priority topics where the Board's immediate attention is needed (if any) 2. Fit & Proper Status Update - ProfC 3. Establishing a TF to examine the case of more than one association in a State – ProfC - decision Preparation: Pre-read material will be provided. Board become familiar with material and to be prepared for exchange of views/ suggestions Objective: To discuss next steps (if any)	
6.	10:25 30'	Communications Panel (CP) For discussion/ decision Presenter/owner: Jette Issue: <ol style="list-style-type: none"> 1. Status CP 2. Stakeholder framework: CommChairs to indicate their main stakeholders based on audience and relevance 3. CP's input to the Board on the most important tasks, and 3 decision points: <ol style="list-style-type: none"> a. TEA recommendations – decision b. Podcasts, continue after podcast #4 paid – decision c. Marketing material (request in Paris) – decision 	ATTM
7.	10:55 10'	Update on consultations + AAE Own Sustainability For decision/ information Presenter/owner: Stephanos <ol style="list-style-type: none"> 1. to assign reviewers to outstanding consultations, if any - decision 2. update on current consultations 3. next steps regarding AAE's own sustainability 	ATTM
	11:05 10'	Coffee break	

8.	11:15 20'	Events For decision/information Presenter/owner: Matthias / Hartwig / all 1. ECA 2026 (June 18-19, 2026) – Hartwig/Matthias a. To receive an update on ECA 2026 2. EAD 2025 (November 3, 2025) – Hartwig/Matthias a. To receive an update on EAD 2025 b. Confirm moderators for EAD - decision 3. AAE Spring and Annual Meetings: for information on confirmed hosts/years: see website a. To confirm the host for Spring Meeting 2027 - decision	ATTM
9.	11:35 20'	Finance For discussion Presenter/owner: Hartwig Issue: 1. Road map for work on internal policies (risk-based reserve policy, VAT, procurement policy, and revised investment policy) and transition plan. 2. Review of the reimbursement policy 3. Accounting platform workstream 4. To assign a Board member to assist Hartwig	ATTM
10.	11.55 5'	Secretariat report For information Presenter/owner: Monique Issue: To receive an update	ATTM
11.	12:00 60'	Target Operating Model (TOM) – CE Recruitment For discussion Presenter/ owner: Matthias/ Christophe/ Jette 1. Job profiles CE and Head of Operations 2. Criteria for assessment candidates 3. Further process, incl. role of NP	ATTM
	13:00 60'	Lunch	

		PART II : 14h00->16h00 : STRATEGIC BOARD MEETING	
12.	14:00 75'	AAE Strategic Plan / Actions/ Risk Register <i>For discussion</i> 3 separate groups + 1 note-taker/presenter per SO. See for details Attm. 12.1 To cover: <ul style="list-style-type: none"> Strategic plan – focussing on each SO + key pillars, aligning AAE Risk register Deliver actions and priority topics Further attachments: <ul style="list-style-type: none"> 12.2 Strategic plan 12.3 Risk Management AAE 12.4 Committees workplan SO1 – meeting room The Chamber - Stephanos SO2 – meeting room Bud - Monique SO3 – meeting room Scarlett - Annette	ATTM 12.1 12.2 12.3 12.4
	15:15 15'	Coffee break	
	15:30 25'	AAE Strategic plan / Actions/ Risk Register To recap the 3 sessions in a plenary session	
13.	15.55 5'	Any other business	

	Future meetings / conference calls: 13:00 – 15:30 CE(S)T on the second Wednesday of every month unless shown otherwise
	Schedule Board meetings 2024-2025: <ul style="list-style-type: none"> 26 November 2025, virtual 17 December 2025, virtual 14 January 2026, virtual 11 February 2026, virtual 11 March 2026, virtual 22 April 2026, Limassol, Cyprus time tbc– in conjunction with Spring Meetings 13 May 2026, virtual – potentially reschedule to 20 May - tbc 17 June 2026, Paris, France time tbc – in conjunction with ECA 2026 17 June 2026, Presidents Meeting, Paris, France 8 July 2026, virtual 9 September 2026, virtual 7 October 2026, Málaga, Spain time tbc – in conjunction with Annual Meeting