

**Fortieth Meeting of the General Assembly  
to be held in Copenhagen  
on Friday 22 September 2017**

**COMMENCING AT 13.30**

**The formal business of the General Assembly will be preceded by two presentations:**

- **Henrik Ramlau-Hansen, Chairman of the Governing Board in the Danish Financial Supervisory Authority**
- **Tom Terry, President of the IAA**

**AGENDA**

**1.1 OPENING OF THE MEETING**

The Chairperson to open the meeting and welcome the delegates of the Member Associations, Observers and others attending.

**1.2 ADOPTION OF THE AGENDA**

**2. MINUTES**

To confirm the Minutes of the Thirty-ninth meeting held in Barcelona on 23 September 2016 (**Annex 2**).

**3. REPORT OF THE AAE BOARD**

To receive the report of the AAE Board 2016-2017 from the Chairperson.  
Committee reports are attached as **Annex 3a, 3b and 3c; Annexes 3d and 3e - to follow**.

**4. REPORT OF THE CHIEF EXECUTIVE**

To receive a report from the Chief Executive on development in the management and administration of AAE.

## 5. FINANCES

The Honorary Treasurer to present his annual report (**Annex 5a**) including the financial statements for financial year 2016, the forecast 2017, the draft budget 2018 and the forecast for 2019-2022.

- To approve the audited financial statements for financial year 2016 (**Annex 5b.1 and 5b.2**).
- To approve the draft budget for financial year 2018.
- To approve the annual subscription per capita for financial year 2019.

## 6. APPROVALS

6.1 To approve the final version of the **Code of Professional Conduct (Annex 6.1a, 6.1b, 6.1c and 6.1d)**

6.2 To approve the **Memorandum of Understanding** with the IAA **Annex 6.2**

## 7. NOMINATIONS PANEL I

7.1 The Chairperson of the Nominations Panel to present the report of the Nominations Panel **Annex 7.1**

7.2 To approve the following appointments on recommendation of the Nominations Panel:

- Esko Kivisaari for the position of Vice-Chairperson 2017-2018
- Malcolm Kemp for the position of Chairperson IFR Committee
- Maitane Mancebo for the position of Chairperson Pensions Committee

## 8. STRATEGY AND GOVERNANCE PROPOSALS

### 8.1 New strategy

To approve the proposed new strategy of the AAE following the recommendation of the Board, attached as **Annex 8.1**

### 8.2 Statutes

- To approve the proposed changes in the statutes **Annex 8.2**:  
*To note that the statutes – if approved by the General Assembly – will come into effect IMMEDIATELY AFTER the end of the General Assembly of 22 September 2017.*

### 8.3 Terms of reference and transitional measures for the Board of Directors

- To approve the Terms of Reference for the new Board (**Annex 8.3a**)
- To approve the transitional measures for the new Board (**Annex 8.3b**)
- To mandate the Senior Officers as acting Board until the new Board has been appointed

### 8.4 Links between the Board of Directors and the Committee Chairpersons

- To approve the requirements (**Annex 8.4**)

### 8.5 Terms of reference and transitional measures for the Nominations Panel

- To approve the Terms of Reference for the new Nominations Panel (**Annex 8.5a**)
- To approve the transitional measures for the new Nominations Panel (**Annex 8.5b**)
- To mandate the current Nominations Panel to continue until the new Nominations Panel has been appointed.

- 8.6** To note the work done by Task Force Implementation Strategy Review Proposals (ISRP) (**Annex 8.6a and 8.6b**).

**9. NOMINATIONS PANEL II**

*This item will be omitted if the General Assembly does not approve the documents submitted under Agenda item 8.*

The Chairperson of the Nominations Panel to present an oral update on the nomination of

- members for the new Board of Directors
- members for the new Nomination Panel

If the Nominations Panel is in a position to announce the names of those nominated for these positions, an electronic vote seeking approval of the General Assembly will be issued after the General Assembly, with a deadline of 4 weeks.

*The Nominations Panel reserves the right to extend the nomination process if it is not in a position to announce the names at the General Assembly meeting. In that case, the abovementioned deadline will change accordingly.*

**10. FAREWELL TO BOARD MEMBERS**

Farewell to the Board members that have reached the end of their term: Karel Goossens, Christoph Krischanitz, Philip Shier and Falco Valkenburg

**11. PRESENTATION OF NEW COMMITTEE CHAIRPERSONS**

Q&A session with the new Committee Chairpersons.

**12. ANY OTHER BUSINESS**

**13. MAIDEN SPEECH OF THE NEW CHAIRPERSON**

The Chairperson to invite the Vice-Chairperson, Thomas Béhar, to take the chair. The new AAE Chairperson to introduce and disclose his plans and views for the year ahead.

**14. DATE AND PLACE OF NEXT MEETING**

To note that the 41<sup>st</sup> Annual Meeting will be held in 2018 - The Netherlands - *date and place to be confirmed*. The 42<sup>nd</sup> Annual Meeting will be held in 2019 - Vienna, Austria - *date to be confirmed*.

**Spring 2018** meetings of the Committees are scheduled as follows:

12 April 2018	Insurance	Lisbon
13 April 2018	Standards, Freedoms and Professionalism	Lisbon
4 May 2018	Education; Pensions; IFR	Warsaw